

**Minutes of the Board of Trustees
Normal Public Library
November 20, 2024**

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in Multi-Purpose Room 409, City Hall, Normal, Illinois on Wednesday, November 20, 2024. The meeting convened at 6:00 pm, President Beth Robb, presiding.

Members Present: Beth Robb, President, Katelyn Trunnel, Vice-president, Erin Ripley-Gataric, Secretary, Amy Ersland, Treasurer, Lynda Lane, Dylan Hile-Broad, Terry Lindberg

Members Absent:

Library Staff Present: John Fischer, Library Director, Jennifer Williams

Community Members Present: Andrew Huhn, Town of Normal Director of Finance

1. **Review of the Agenda:** No corrections or additions
2. **President's Report:** Ms. Robb had nothing to report.
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning, Capital Project]:**
Foundation: Campaign is ongoing.

Library Advocacy: Tour scheduled with Rep. Chung Dec. 2nd.

Library Planning: Recent Meeting with Karen Smith. Update on upcoming Uptown master plan.

Capital Project: No report

5. **Library Director's Report:** Mr. Fischer presented the items in his report.
6. **OMNIBUS VOTE AGENDA**
 - A. **Approval of the Minutes of the Regular Board Meeting of October 16, 2024**
 - B. **Report to Receive and File Normal Public Library Expenditures for Payment, including \$183,752.27 for two payrolls, and \$399,780.32 for expenditures as of November 15, 2024.**
 - C. **Approval to waive the formal bidding process and authorize a contract with StudioGC for the Architectural Design Services for the Standing Seam Metal Roof Replacement in the amount of \$44,625.**

Ms. Lane moved to approve the Omnibus Vote Agenda, Ms. Ersland seconded.

Motion passed 7-0.

7. **ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA**
No items were removed.

8. NEW BUSINESS

A. Fiscal Year 2026 Budget (Levy Discussion)

9. UNFINISHED BUSINESS

A. Abatement and Renovation Project Update (Discussion)

10. Suggested items for the Next Agenda

- A. Room-naming and gift policy**
- B. Social media policy (tentative)**
- C. Per Capita Grant**

10. Board Comments and Concerns

A. There will be a special meeting of the Board on December 4th, 2024 at 5:30pm to discuss budget and levy

11. Next Meeting Date: December 18, 2024

12. Adjournment

Ms. Trunnell motioned to adjourn the meeting , Mr. Hile-Broad seconded. Meeting adjourned at 7:41 pm.

Secretary

Date