

## Minutes of the Board of Trustees

### Normal Public Library

March 20, 2024

**Call to order:** A regular meeting of the Board of Trustees of the Normal Public Library was held in the Board Room of the Normal Public Library, Normal, Illinois on Wednesday, March 20th, 2024. The meeting convened at 6:00 pm, President Beth Robb, presiding.

**Members Present:** Beth Robb, President, Katelyn Trunnell, Vice President, Erin Ripley-Gataric, Secretary, Lynda Lane, Treasurer, Amy Ersland, Dylan Hile-Broad, Terry Lindberg

**Members Absent:**

**Library Staff Present:** John Fischer, Library Director, Jennifer Williams, Laura Golaszewski

**Community Members Present:**

1. **Review of the Agenda:** No corrections or additions
2. **President's Report:** None
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning; Capital Project]:**

**Foundation:** Met, will continue to meet with Pat Grogg.

**Library Advocacy:** None

**Library Planning:** Meeting scheduled for April 26, 2024.

**Capital Project Committee:** None

5. **Library Director's Report:** Mr. Fischer discussed the items in his report.
6. **OMNIBUS VOTE AGENDA**
  - A. Approval of the Minutes of the Regular Board Meeting of February 26, 2024
  - B. Report to Receive and File Normal Public Library Expenditures for Payment, including \$171,069.14 for two payrolls, and \$83,267.95 for expenditures as of March 13, 2024.
  - C. Approval of Freedom of Information Act (FOIA) Policy

Ms. Lane moved to approve all items on the Omnibus Vote Agenda, Ms. Ersland seconded.

Motion passed 6-0 (Ms. Trunnell was called away and abstained)

7. **ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA**

No items were removed from the Omnibus Vote Agenda.

8. **NEW BUSINESS**

- A. Approval of Lease agreement and authorize the Library Director to enter a contract with Busey Bank in the amount of \$3,000 per month including security deposit (Action)

Ms. Lane moved to approve, Ms. Erslund seconded.

Motion passed 6-0 (1 abstaining)

- B. Approval to waive the formal bidding process and approve payment to Scientel Solutions, LLC in for a network upgrade in the amount of \$46,573 and associated budget adjustment (Action)

Mr. Lindberg moved to approve, Ms. Lane seconded.

Motion passed 7-0

- C. Executive Session: [5 ILCS 120/2/(c)(1)] Personnel  
D. Executive Session: [5 ILCS 120/2(c)(21)] Six-Month Review of Executive Session Minutes

Ms. Ripley-Gataric motioned to not release executive session minutes. Ms. Trunnell seconded.

Motion passed 7-0.

9. **UNFINISHED BUSINESS**

None

10. **Suggested Items for Next Agenda**

11. **Board Comments and Concerns**

12. **Next Meeting Date:** April 17, 2024 at Uptown Station, Fourth Floor conference room

13. **Adjournment**

Ms. Robb adjourned the meeting at 7:07 pm.

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Secretary

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Date